

**Adopted 16th October, 2020**

**BY-LAW 18 - ROTATION OF BOARD APPOINTED ROLES**

1. The Board shall appoint individuals to the following positions:
  - 1.1 Coaching:
    - 1.1.1 National Coaching Training Manager;
    - 1.1.2 National Coaching Program Manager;
    - 1.1.3 National Coaching Course Presenter;
  - 1.2 High Performance:
    - 1.2.1 National High Performance Coach;
    - 1.2.2 National High Performances Assistant Coaches (Marathon & Sprint);
    - 1.2.3 National High Performance Administrator;
    - 1.2.4 National High Performance Team Manager;
  - 1.3 Operations:
    - 1.3.1 National Events Operations Manager;
    - 1.3.2 National Events Operations Administrator;
    - 1.3.3 National Asset & Equipment Manager;
  - 1.4 Treasury:
    - 1.4.1 National Registrar;
    - 1.4.2 National Bookkeeper;
  - 1.5 Administration:
    - 1.5.1 National Website Support Administrator;
    - 1.5.2 National Sports Administrator;
    - 1.5.3 National Marketing & Social Media Manager;
  - 1.6 Safety:
    - 1.6.1 National Member Protection Officer;

- 1.6.2 National Safety Officer;
- 1.6.3 National Scrutineer;
- 1.7 Honours:
  - 1.7.1 National Rewards & Recognition Manager;
- 1.8 Junior Development:
  - 1.8.1 National Junior Development Chairperson;
- 1.9 National Advisory Committees:
  - 1.9.1 Junior Development Committee;
  - 1.9.2 Honours Committee;
  - 1.9.3 Safety Committee;
  - 1.9.4 High Performance Committee;
  - 1.9.5 Member Protection and Information;
  - 1.9.6 Technical Committee comprising a representative from each of the committees described in paragraphs 1.9.1 to 1.9.5 above;
- 1.10 Zone Appointed Roles:
  - 1.10.1 Member Protection Officer;
  - 1.10.2 Safety Officer;
  - 1.10.3 Junior Development Officer;
  - 1.10.4 Operations/Events Officer/Registrar; and
  - 1.10.5 Coaching Officer.
- 2. The above positions and any other role or advisory committee the Board deems necessary shall, unless otherwise stated, have a tenure of up to two years from the date of appointment. The position will be automatically vacated from the date being two years after the appointment or such earlier time determined by the Board.
- 3. The Board may remove any individual appointed in any of the above positions if, in its absolute discretion, the Board considers that individual is not performing, meeting their objectives and performing their role in accordance with the job description for that role. Such removal may be immediate, in the event of serious misconduct or underperformance but otherwise only after an appropriate period of performance management.
- 4. The Secretary shall keep a record of the date of appointment for the purposes of this By-Law.
- 5. The Board may delegate its role under this by-law to a duly appointed committee.